

**Leith Community Archers
SCIO Scottish Charity No - SC045559
Annual Report & Financial Statements
For the year ended 30 April 2019**

Trustees' Annual Report for the year ended 30 April 2019

The trustees have pleasure in presenting the financial statements for the year ended 30 April 2019.

Reference and Administrative Information

Charity name: Leith Community Archers

SCIO Charity no: SC045559

Registered address:
c/o 4 Filliside Avenue
Edinburgh
EH7 6QT

Current Trustees:

David Burnett	Chairperson
Andy Lang	Child protection officer
George Fyvie	Treasurer
Paul McNulty	Secretary & Membership

Structure, Governance and Management

Constitution

Leith Community Archers (LCA) is a Scottish Charitable Incorporated Organisation (SCIO). It was registered in its current legal form on 22 April 2015.

Appointment of trustees

The management committee, which normally meets every 2 months, are the charity's trustees. Membership of the management committee is open to all regular attendees and members of the club. Trustees are elected at the annual general meeting.

Objectives and Activities

Charitable purposes

The advancement of public participation in sport, the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.

Activities

The charity provides weekly archery session open to all members of the community from age 5 upwards.

Achievements and Performance

The Charity has now become a member of Archery GB which entitles members to join Archery GB under the club auspice to progress to the top of the field.

We purchased new equipment and safety equipment that is designed for disabled use.

We partnered up with several organisations in order to allow them to bring people along who had mental or physical disabilities and enable them to take part in a recreational activity away from the trials and tribulations of their everyday lives, improving their conditions of life.

We provided support to a homeless charity "Socks for the Street", enabling them to use our status as a pass through to get a grant of £5000 to put towards their lifesaving activities in the community and we partnered up with the Peoples Postcode Lottery in an away day.

We trained six new coaches from within the club and community as Archery instructors and one of our members achieved gold in a Paralympic competition.

Our numbers have swelled with over fifty new people having had the chance to come along and take part in Leith Community Archers sessions.

Financial review

Income for the year of £3577 covered all expenditure during the year of £2929 leaving a surplus of £648 which leaves the charity with total reserves of £8126.

Reserves policy

The trustees' policy is to retain 3 months worth of normal running costs in order to meet commitments and to cover any unexpected expenditure. Three months expenditure stands at £900 and unrestricted reserves (cash in bank) are currently £8126.

Plans for future period

To ensure the sustainability of the club in the long term, more new coaches are needed to cover the regular weekly sessions and allow new members to join. The committee would like to encourage more members to gain an Archery GB qualification and participate in the running of the club.

There are plans to implement a booking system, especially for family sessions which are the busiest, and to find ways to help members improve their archery skills and get a sense of progression and achievement.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s):



Full name:

GEORGE FYVIE

Position:

TREASURER

Date:

28/8/19

Independent Examiner's Report to the Trustees of Leith Community Archers

I report on the accounts for the year ended 30th April 2019 set out on pages six to nine.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts

presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations
2. have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Duncan M Walker
Fellow of The Institute of Financial Accountants
Fellow of The Institute of Public Accountants in Australia

Date: 12th August 2019

Statement of Receipts and Payments for the year ended 30 April 2019

		Unrestricted funds	Restricted funds	TOTAL 2019	TOTAL 2018
Receipts					
Donations	3	£220	0	£220	£0
Grants	4	£1000	£624	£1624	£9448
Fundraising		£0	0	£0	£0
Receipts from charitable activities:					
Membership fees	5	£108	0	£108	£86
Weekly session donations		£1,625	0	£1,625	£1806
Total receipts		£2953	£624	£3577	£11340
Payments					
Cost of charitable activities	6	£2105	£0	£2105	£5429
Purchase of equipment		£0	£624	£624	£1746
Governance (accounts)	7	£200	0	£200	£200
Total payments		£2,305	£624	£2929	£7195
Surplus/(Deficit) for the year	8	£648	£0	£648	£4145

Statement of Balances - Year ended 30 April 2019

	Unrestricted funds	Restricted funds	TOTAL 2019	TOTAL 2018
Opening cash at bank and in hand	£7478	£0	£7478	£3333
Surplus/(Deficit) for the year	£648	£0	£648	£4145
Closing cash at bank and in hand	£8126	£0	£8126	£7478

Bank and cash balances

Current account	£8126	£0	£8126	£3,332
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Other assets

Equipment (estimated value)			£2000	£1,500
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Notes to the accounts – for the year ended 30 April 2019

1. Basis of accounting

These accounts have been prepared on the Receipts and Payments basis in accordance with the Charities & Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended)

2. Nature and purpose of funds

Unrestricted funds are those that may be used at the discretion of the trustees in furtherance of the objects of the charity. The trustees maintain a single unrestricted fund for the day-to-day running of the club.

Restricted funds may only be used for specific purposes. Restrictions arise when specified by the donor or when funds are raised for specific purposes.

3. Donations

Donations received on an ad hoc basis from those attending archery sessions.

4. Grants received 2018-19

	Unrestricted funds	Restricted funds	Year ended 30/4/19
The Hedley Foundation	–	£624	£624
Novis Grant Fund	£500	–	£500
Co-op Local Giving Fund	£500	–	£500
TOTAL	£1000	£624	£1624

5. Regular attendees of LCA are asked to pay an annual subscription to aid the running of the group (£5/adult; £3/child; £10/family). Those attending weekly sessions are asked to make a donation of £5/adult and £1/child to cover running costs (eg sports hall rental).

6. Cost of charitable activities

	Unrestricted funds	Restricted funds	Year ended 30/4/19	Year ended 30/4/18
Sports Hall Rental	£1,669	£0	£1,669	£1633
Insurance	£270	£0	£270	£265
Archery coach training/renewal	£694	£0	£694	£1875
IT/software	£96	£0	£96	£42
Outdoor archery events	£0	£0	£0	£1436
	£2729	£0	£2729	£5251

7. Governance costs

The accounts for 2018-19 were scrutinized by Duncan Walker Partnership Ltd.

	Unrestricted funds	Restricted funds	Year ended 30/4/19	Year ended 30/4/18
Accountancy	£200	0	£200	200
	£200	0	£200	0

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Duncan M Walker
Fellow of The Institute of Financial Accountants
Fellow of The Institute of Public Accountants in Australia

Date: 23rd August 2019