



Minutes of 2021 AGM Leith Community Archers

LEITH COMMUNITY ARCHERS ANNUAL GENERAL MEETING

Minutes: 25th February 2021

Present: Dave Burnett, Kath Fyvie, Chris Fox, David Holm, Andy Lang, Heather Nicolson, Keith Murray, Eleanor Happs, George Fyvie, Colin Campbell (Inspiring Leith)

AGENDA

1. Welcome
2. Minutes of previous AGM
3. Chair's Report
4. Financial Report
5. Election of Committee Members
6. Resolutions to be put to the AGM
7. Close

1. Welcome:

The acting Chair thanked everyone for their attendance and apologised that the meeting couldn't be conducted in person given the current Covid restrictions. They then confirmed that the meeting could continue as a quorum number of attendees were present. The incumbent committee members introduced themselves.

2. Minutes of previous AGM:

A couple of the items raised at the last AGM have unfortunately had to be put on hold for the time being:

- Further outdoor archery sessions haven't been possible due to current restrictions, but will remain on the 'to do' list for this year
- It was suggested that the instructors undertake some mental health awareness training, St John's Ambulance offer this but it hasn't been able to book anything yet
- Regular refresher sessions for instructors to ensure that standards are maintained will also be carried forward into this year

3. Chair's Report:

The acting Chair thanked the former Chair, Eleanor, for her hard work and contribution to Leith Community Archers (LCA). She also thanked the committee for their support, dedication and perseverance over the last twelve months. It was recognised that this has been challenging, given that limited shooting that has been possible and the additional work needed to keep the club running, as unfortunately for a variety of reasons some members of the committee haven't been able to continue.

The continued use of the gym hall at Leith Academy has been secured for the next year and the

committee are continuing to liaise with Edinburgh Leisure to understand when sessions can re-start. Changes will need to be made to procedures to adhere to guidance provided by Archery UK and the Scottish Government. It is likely that a one way system for entry and exit into the hall will be necessary, together with asking everyone to clean the equipment they've used after they finish shooting, wear face masks and restrict the number of people using a lane / shooting at the same target.

To control the number of people in the gym hall an online booking system is being developed, which will be ready to use shortly. This will also help the club know who has been at the sessions for track and trace purposes. The new guidelines will be published on the website (leithcommunityarchers.org.uk) when they have been finalised.

Although actual membership numbers are extremely low there is a long waiting list and the club continues to receive enquiries. There are nine instructors at the moment and it will necessary to ensure that numbers are sufficient to run the sessions safely when shooting resumes. Unfortunately the instructor training sessions that had provisionally been booked had to be cancelled, these will be re-arranged as soon as is feasible.

The club has sufficient equipment to resume and once access can be obtained a full inventory will be taken. The website is being improved and the new booking system will be integrated with it in the near future. The Constitution has been updated and approved by OSCR (the charities commission) to change the charitable objectives and allow LCA to meet and vote online. Only one incident was reported in the last twelve months, which has been recorded in the Incident log. LCA has been approached by Edinburgh Montessori School about helping them set up an archery after-school activity, and Becky has been working closely with them to organise this with the club's support. Finally we've been advised that unfortunately our affiliate club (Pilton) has folded.

4. Financial Report

The Treasurer outlined that the activities within the accounts have been very quiet for obvious reasons.

- Opening balance on 2nd April 2020 £13672.98
 - Income £1469.25
 - Expenditure £876.24
 - Grant paid out to Socks for the Street £4000 (held on their behalf as umbrella charity)

The deposit for the instructor's course booked last spring has been returned and Edinburgh Leisure has waived charges since we renewed the contract with them in September 2020.

LCA has been awarded £8250 (to April 2020) in funding grants, although fundraising activities may be limited in the future as funding sources are now under more pressure than normal.

LCA has changed accountants and 2019-2020 annual accounts have been submitted. The year end for financial accounts is 31st March and annual accounts will be completed at that point. It was suggested that the AGM should be moved in future to align with the financial year.

5. Election of Committee Members

No nominations were received prior to the AGM. All were proposed and seconded into the following roles:

Role	Elected
Treasurer (Trustee)	Dave Burnett
Secretary (Trustee)	Chris Fox
Chair (Trustee)	Kath Fyvie
Vice Chair	Chris Fox
Equipment Officer	David Holm
Website Officer	Keith Murray
Welfare (Child Protection) Officer	Eleanor Happs (with Heather Nicolson)
Bookings Officer	Keith Murray
Social Media Officer	David Holm
Instructor Liaison & Training Officers	Dave Burnett
Fundraiser	George Fyvie

6. Resolutions to be put to the AGM

No resolutions were received prior to the AGM.

A proposal to retain the membership fees at the same level for the next 12 months (Adult £12, Family £20) and that the hardship scheme will continue to be offered was made and approved.

Concern was raised around the future of LCA and whether there was sufficient interest and support for the club to continue operating. It is expected that numbers will need to be kept relatively low to begin with to comply with restrictions and the number of qualified instructors available to run the session. However given the level of online enquiries there is evidence to show that the club's future appears to be reasonably stable.

A challenge was raised that LCA wasn't doing enough to support the local community during lockdown. This was strongly rebuked as individual committee members have made their own volunteering contributions over the last twelve months and government restrictions have prevented the club from operating. It was felt that the club had endeavoured to keep people informed by email, social media and updates on the website.

7. Close

The Chair thanked everyone for attending and closed the meeting.