



# 2022 AGM

Minutes

# LEITH COMMUNITY ARCHERS ANNUAL GENERAL MEETING

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Minutes: 24<sup>th</sup> February 2022

**Present:** Dave Burnett, Kath Fyvie, David Holm, Heather Nicolson, Keith Murray, Maciek Samulski, Nikoleta Georgakoulou, Ewelina Kaminska, George Fyvie, Bill Hogg (Scottish Archery)

**Apologies:** Chris Fox, Colin Campbell (Inspiring Leith)

## AGENDA

1. Welcome
2. Minutes of previous AGM
3. Chair's Report
4. Financial Report
5. Election of Committee Members
6. Resolutions to be put to the AGM
7. A.O.B.
8. Close

### 1. Welcome:

The Chair thanked everyone for their attendance and acknowledge people taking the time out to attend. They confirmed that the meeting could continue as a quorum number of attendees were present and then introduced the incumbent committee members.

### 2. Minutes of previous AGM:

An update on items raised at the last AGM:

- One outdoor archery session was held, which was well attended. LCA has one credit remaining with Beecraigs Country Park and as such a further session will be arranged for later in the year
- Refresher sessions for instructors were held to ensure that standards are maintained particularly after the long break from shooting.

One item will be carried forward into this year:

- It has been suggested that the instructors undertake some mental health awareness training, St John's Ambulance offer this, but it hasn't been possible to book anything yet

### **3. Chair's Report:**

The Chair thanked the committee for their support, dedication and perseverance over the last twelve months. It was recognised that this has been challenging to stay motivated given that limited shooting has been possible.

Since restrictions were lifted sessions have been running on a reduced capacity basis. The new booking system has allowed us to control the number of people attending each session and keep everyone safely socially distanced. This has been working well, although it is recognised that further improvements to the booking system are required, including the development of a membership list.

LCA has a core of 7 qualified instructors who are relied on heavily to ensure that the sessions can run, although it's generally the same 5 people that attend regularly which means that there is a risk that sessions could be cancelled at the last minute. To mitigate this, ten places have been secured on an instructor course at the end of March. A few people have registered their interest and the Royal Company of Archers will also take some of the slots available. Several of the existing instructors will also need to re-qualify this year.

LCA will also be arranging a First Aid training course which will be run by the Sea Scouts. A number of people have registered their interest in this.

Two of the more junior members of the club have been volunteering their support and have received really positive feedback especially from the family sessions. Two people have applied to the Archery GB Ambassador Programme, which would help to teach skills to raise the profile of LCA and promote archery as a sport. The club has agreed to support a junior member with their Duke of Edinburgh Award. LCA received a nomination for Archery GB Club 'Volunteer of the Year' award.

Although actual membership numbers are extremely low there is a long waiting list, and the club continues to receive enquiries.

The club has sufficient equipment to continue, and a full inventory has been taken. Regular repair and maintenance sessions are carried out. More left-handed bows are needed, although these are currently unavailable to order.

Only one incident was reported in the last twelve months, which has been recorded in the Incident log and is currently under investigation.

#### **4. Financial Report**

The Treasurer outlined that LCA is in a strong financial position, with a total bank balance of £13,849.81. Expenditure for the period was £3,723.36.

LCA has been awarded £4500 in funding grants to date, including awards received from Edinburgh University, Magic Little Grants, Foundation Scotland, Gordon Fraser Trust and Local Giving.

#### **5. Election of Committee Members**

No nominations were received prior to the AGM. All were proposed and seconded into the following roles:

<b>Role</b>	<b>Elected</b>
Treasurer (Trustee)	Dave Burnett
Secretary (Trustee)	Chris Fox
Chair (Trustee)	Kath Fyvie
Vice Chair	Chris Fox
Equipment Officer	David Holm
Website & Bookings Officer	Keith Murray & Nikoleta Georgakoulou
Welfare (Child Protection) Officer	George Fyvie
Social Media Officer	Ewelina Kaminska
Instructor Liaison & Training Officers	Dave Burnett
Fundraiser	George Fyvie

#### **6. Resolutions to be put to the AGM**

A proposal to retain the membership fees at the same level for the next 12 months (Adult £12, Family £20) and that the hardship scheme will continue to be offered was made and approved.

It was agreed that the Constitution would be updated to:

- allow committee members to retain roles for an additional year, to a maximum of three years in role
- move the AGM to mid-year (June) to allow full financial year accounts to be available

### **7. A.O.B.**

It was agreed that current procedures will need to be followed until both Scottish Government and Edinburgh Leisure Covid rules change.

There is an aspiration to provide additional opportunities for shooting and this will be considered as part of the club's objectives in 2022.

Bill Hogg (Development Officer Scottish Archery) provided an overview of the benefits of becoming an affiliated club. There are currently no clubs in Edinburgh affiliated to Scottish Archery.

### **8. Close**

The Chair thanked everyone for attending and closed the meeting.

<b>Action</b>	<b>Owner</b>
Book dates for First Aid course	George
Review equipment and consider if any can be written-off	David H
Confirm that LCA is willing to loan the butts to Edinburgh University for a one-off event	Kath
Update the Constitution and obtain sign-off from all Trustees	George